

**Windham Region Transit District
Special Board of Directors Meeting
Friday, July 28, 2017 – 1:30 p.m.
Windham Region Transit District Board Room
28 South Frontage Road, Mansfield Center, CT**

Board Members Present: Marge Roach, Terry Coonradt, Tom Currier, Tom King, Alex Marcellino

Board Members Absent: none

Staff Present: John Rayman, Administrator. Lisa Seymour, Finance Director

Guests Present: Joe Comerford, First Transit

Public Present: Tanya Husick, UCONN, Erin Lirot, UCONN

1. Call to Order

M. Roach called the meeting to order at 1:30p.m.

2. Public Participation

None.

3. Secretary's Report

a. Approval of Minutes from the 6/16/17 Regular Meeting of the Windham Region Transit District Board of Directors

T. Coonradt MOVED to approve the minutes from the 6/16/17 regular Meeting of the Windham Region Transit District Board of Directors. Tom King SECONDED. MOTION PASSED unanimously. (J. Comerford arrived 1:47pm)

4. Correspondence

None.

5. New Business

None.

6. Old Business

a. Discussion of Maintenance Facility

J. Rayman presented to the Board a report from First Transit with four options for use of the Maintenance Facility. He reported that there is funding in the Capital Plan for purchase of the equipment that will be needed. Discussion about how new positions would affect budget as well as increase and decrease cost savings plans.

A. Marcellino MOVED to proceed with option 1 as outlined in First Transit's report and then with option 3 at a future date. T. Currier SECONDED. MOTION PASSED unanimously. Staff will notify current contractors at appropriate time in the future as to intent.

7. Executive Session

a. Discussion and possible action concerning attorney client privileged communication concerning personnel matter, in accordance with Connecticut General Statutes §1-200(6)(E)

T. Coonradt made MOTION to go into Executive Session. T. King SECONDED. MOTION PASSED unanimously. The Board went into Executive Session at 1:55pm with J. Comerford, J. Rayman and L. Seymour present. The Board came out of Executive Session at 2:09pm.

8. Next Meeting Date and Adjournment

Next meeting date is September 22, 2017 at 1:00pm. The meeting adjourned at 2:10pm.