

**Windham Region Transit District**

**Finance Meeting**

**Friday, July 17, 2020 – 2:00 p.m.**

**28 South Frontage Road, Mansfield Center, CT**

**REGULAR MEETING MOTIONS AND MINUTES**

**Board Members Present:** Kaithlin Epling, Jean deSmet, Will Bigl

**Board Members Excused:**

**Board Members Absent:**

**Staff and Other Board Members Present:** Linda Hapeman, Admin; Patty Holmes, Rachel Vertefeuille (at 2:16pm)

1. **Call to Order** – The meeting was called to order at 2:06pm by K. Epling.
2. **Review of Financial Statements and Cash Flow:** P. Holmes stated that DAR, ADA and Danielson and money would just have to be moved from Hunting Lodge or the Local Match of DOT doesn't pay money from the CARES Act for COVID. Fares, Tickets and Donations are down because ridership is down and now because of COVID. Mansfield still owes the last quarter for DAR. Local Match is 83% Federal/State and 17% Local Match. All reports have been given to CT DOT to receive CARES money, just waiting for the money to come in. Higher charges for Insurance because of Labor and Worker's Comp. Supplies are up because of COVID which has been invoiced to CT DOT. Caught up on advertising money. Received last 1/3 from Hunting Lodge. Soup Kitchen purchased 500 passes. (handouts)
3. **Other Business:** None.
4. **Adjourn:** The meeting was adjourned at 2:32pm.

Respectfully Submitted,

Rachel M. Vertefeuille, Secretary