

**Windham Region Transit District**

**Board of Directors Meeting**

**Monday, February 22, 2021 – 2:30 p.m.**

**28 South Frontage Road, Mansfield Center, CT**

**SPECIAL MEETING MOTIONS AND MINUTES**

**Board Members Present:** Marj Roach, Tom Currier, Rachel Vertefeuille, Kaithlin Epling, Jean deSmet and Wilfred Bigl

**Board Members Absent:**

**Board Members Excused:**

**Staff Present:** Linda Hapeman, Philip Johnson, Joe Comerford, Wendy Kurcinik

1. **Call to Order:** M. Roach called the meeting to order at 2:31 p.m.
2. **Roll Call:** All Board Members present.
3. **Public Comment:** None.
4. **Correspondence:** None.
5. **New Business:**
  - a.) **FY 2020 Financial Audit Presentation and Approval:** The audit was presented by Tom of Seward & Monde of North Haven and found to be unmodified. J. deSmet made a motion to accept the FY 2020 Audit has presented. The motion was seconded by T. Currier.
  - b.) **Approval of, and agreement to submit required vendor documents to UCONN for the purpose of billing:** J. deSmet made a motion to submit the required documents. The motion was seconded by R. Vertefeuille.
  - c.) **WRTD Requests permission to enter into contract with T&B Motors, Inc and Fleet Masters:** R. Vertefeuille made a motion to enter into the contracts. The motion was seconded by W. Bigl.
  - d.) **WRTD Requests permission to enter into contract with TBEST:** CTDOT will pay the \$23,000 to own the software through Capital Expense. J. deSmet made a motion to enter into the contract. The motion was seconded by R. Vertefeuille.
6. **Adjourn:** The meeting was adjourned at 3:30 p.m.

Respectfully Submitted,

Rachel M. Vertefeuille, Secretary