

**Rides for Jobs
ELIGIBILITY & REFERRAL FORM (FORM A)**

CLIENT INFORMATION

Name: _____ M F DOB: _____
Last Name/First Name

Address: _____

SS - Last 4#: _____ Client ID# (TANF): _____ Client Phone #: _____

Ethnicity (circle one): Black White Hispanic Asian/Pacific Islander Other

Case Manager Name: _____ Case Manager Agency: _____

Case Manager Phone#: _____ Case Manager Fax: _____

ELIGIBILITY CRITERIA - Both Family Size & Monthly Income **MUST** be filled in. Family must earn no more than 75% of the State Median Income.

<u>Family Size</u>	<u>75% SMI(month)</u>
1	3,451
2	4,513
3	5,575
4	6,637
5	7,699
6	8,761
7	8,960
8	9,159

Family Size:

of Dependent Children:

Monthly Income: \$

CHECK ALL THAT APPLY:

- JFES
- WIOA (check one of the following) Adult Dislocated Worker Youth
- SNAP
- OTHER

I hereby certify that the information contained on this form is true and correct to the best of my knowledge. ALL INFORMATION IS CONFIDENTIAL.

 Applicant Signature (Parent Signature if <18yrs old)

 Date

 Case Manager Name (Print)

 Date

Definition of Family Income

"Family income" means the total annualized cash receipts from all sources (with exclusions listed as follows) received by all members during the six-month period prior to application. Family size will be the total number of family members who are a part of the individual's family at the time that an individual makes applies. The family income will include the total income during the income determination period for all individuals determined to be part of the family.

Family Income Shall Include:

- money wages and salaries before any deductions
- net receipts from nonfarm self-employment (receipts from a person's own unincorporated business, professional enterprise, or partnership after deductions for business expense);
- net receipts from farm self-employment (receipts from a farm which one operates as owner, renter, or sharecropper after deductions for farm operating expenses);
- railroad retirement, strike benefits from union funds, workers' compensation, and training stipends; alimony;
- military family allotments or other regular support from an absent family member or someone not living in the household;
- pensions, whether private, government employee (including military retirement pay);
- regular insurance or annuity payments;
- college or university grants, fellowships, and assistantships (see exclusion for needs-based scholarship assistance);
- dividends, interests, net rental income, net royalties, periodic receipts from estates or trusts; and
- net gambling or lottery winnings.

Family Income Shall Exclude:

- unemployment compensation;
- child support payments, including foster care child payments;
- welfare payments (AFDC/TANF, SSI, RCA, GA);
- regular payments from social security (i.e., old-age survivors insurance);
- social security disability income;
- financial assistance under Title IV of the Higher Education Act, i.e., Pell Grants, Federal Supplemental Educational Opportunity Grants and Federal Work Study. In addition, Stafford and Perkins loans like any other kind of loan is debt and not income.
- needs-based scholarship assistance;
- income earned while the veteran was on active military duty and certain other veterans' benefits, i.e., compensation for service-connected disability, compensation for service-connected death, vocational rehabilitation, and educational assistance; capital gains; any assets drawn down as withdrawals from a bank, the sale of property, a house or a car;
- tax refunds, gifts, loans, lump sum inheritances, one time insurance payments or other compensation for injury;
- noncash benefits such as employer paid fringe benefits, food or housing received in lieu of wages, Medicare, Medicaid, food stamps, school meals, and housing assistance.

Low Income Determination Definition

Family A family shall be defined as: Two or more persons related by blood, marriage or decree of court, who are living in a single residence, and are included in one or more of the following categories:

- (a) a husband, wife and dependent children;
- (b) a parent or guardian and dependent children;
- (c) a husband and wife.

Proof of Income

Proof of Income is required for eligibility determination. Please submit the following proof of income (as applicable) for all income earners in the household:

- Alimony Agreement
- VA Award Letter
- Bank Statement (direct deposit)
- Compensation Award Letter
- Court Award Letter
- Employer Statement
- Farm or Business Financial Records
- Housing Authority Verification
- Recent Paystubs
- Capital Gains
- Rental Income
- Strike Benefits
- Child Support Legal Agreement
- Pension Statement
- Public Assistance Records
- Food Stamps Eligibility Proof within the past 6 months
- Quarterly Estimated Tax for self-employed persons
- Social Security Benefits
- UI Documents