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Windham Region Transit District

28 South Frontage Road
Mansfield Center, CT 06250
860-456-2223
www.wrtd.org

PROJECT TITLE: Transit Management

ADDENDUM NUMBER: 1

ISSUED: 02-17-2022

The Windham Region Transit District shall create an addendum to announce any changes or updates to the original RFP issued.

1. On page 5, the RFP reads as follows and needs a correction:

All interested Proposers who requested a Proposal will receive all issued addenda. All items meeting the requirements of this section must be submitted in writing to the attention of Marj Roach, 28 S. Frontage Rd., Mansfield Center, CT 06226 by ~~June 7, 2022.~~

The correction shall read as follows:

*All interested Proposers who requested a Proposal will receive all issued addenda. All items meeting the requirements of this section must be submitted in writing to the attention of Marj Roach, 28 S. Frontage Rd., Mansfield Center, CT 06226 by **February 28, 2022.***

2. On page 2 of the RFP it reads as follows and needs a correction:

The WINDHAM REGION TRANSIT DISTRICT Board of Directors is soliciting proposals from qualified firms to provide transit management services for the transit district. In the summer of ~~2021~~, WRTD's contract with its current transit management service is ending.

The text should read as follows:

*The WINDHAM REGION TRANSIT DISTRICT Board of Directors is soliciting proposals from qualified firms to provide transit management services for the transit district. In the summer of **2022**, WRTD's contract with its current transit management service is ending.*

3. On the last paragraph of page 14, item #7, the document reads as follows and needs a correction:

Proposed Technical Support Plan - The availability and plan for the technical support to be provided. In addition to the ~~District Manager~~ the successful bidder will have a central staff that is available to assist the ~~District Manager~~ on an as needed basis. Please describe a plan for the use of this technical support staff as well as the training that will be available to system employees including the professional development to be provided to the ~~District Manager~~ assigned to this engagement.

The text should read as follows:

*Proposed Technical Support Plan - The availability and plan for the technical support to be provided. In addition to the **Executive Director** the successful bidder will have a central staff that is available to assist the **Executive Director** on an as needed basis. Please describe a plan for the use of this technical support staff as well as the training that will be available to system employees including the professional development to be provided to the **Executive Director** assigned to this engagement.*

ADDENDUM No. 1

Philip Johnson
RFP Committee
Planner

Addendum Receipt and Acknowledgement:

I, _____, received a copy of this addendum on _____, and will submit a copy of this addendum with my proposal submission.

Signature