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**Windham Region Transit District**

28 South Frontage Road  
Mansfield Center, CT 06250  
860-456-2223  
www.wrtd.org  
April 17, 2023

To: WRTD Board Members                      Chief Elected Officials                      Town Managers                      Town Clerks  
Fr: Marjorie Roach, Chair  
Re: **Regular meeting of the Windham Region Transit District at 2:00 p.m. April 21, 2023. WRTD Board Room, 28 South Frontage Road, Mansfield Center, CT**

**Agenda**

1. Call to Order
2. Roll Call
3. Public Comment
4. Correspondence
5. Secretary's Report
6. Old Business
  - a. Windham Transit Center Progress
7. New Business
  - a. New Staff Members
  - b. Resolution 1-2019
  - c. Add signer for checks and line of credit
  - d. Update of Personnel Handbook
  - e. Two new Supervisor Vehicles
  - f. Small bus purchase
  - g. Visit from Bureau Chief
8. Reports of Officers and Staff
  - a. Administrators Report from Linda Hapeman
  - b. Operations Report from Wendy Kurcinik
  - c. Finance Report from Patty Spinelli
  - d. Human Resources Report from Jennifer Odle
  - e. Planner's Report from Philip Johnson
  - f. Safety Manager's Report from Bailey Blanshard
  - g. UCONN Parking & Transportation Service Report from Andy Kelly
  - h. Chairman's Report from Marj Roach
9. Executive Session –
10. Adjourn. Next Meeting to be held in May 19, 2023

Persons who require special accommodations or documentation in alternative formats under the Americans with Disabilities Act, or persons who require interpretation services (free of charge) should contact the WRTD office at (860)456-2223 at least two days prior to the meeting.

Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de interpretación (libre de cargo) deben comunicarse con WRTD a (860) 456-2223 al menos dos días antes de la reunión

Linda Hapeman is inviting you to a scheduled Zoom meeting.

Topic: WRTD Regular Board

Time: Apr 21, 2023 02:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

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