

**Windham Region Transit District**

**Board of Directors Meeting**

**May 1, 2026 – 1:30 p.m.**

**28 South Frontage Road, Mansfield Center, CT**

**SPECIAL PERSONNEL COMM MEETING MOTIONS AND MINUTES**

**Board Members Present:** Rachel Vertefeuille, Josh Aldrich, Rich Williams, Shawn Fillmore

**Board Members Excused:**

**Board Members Absent:**

**Staff Present:** Corrie Washington, Jennifer Odle, Wendy Kurcinik

1. **Call to Order** – R. Vertefeuille called the meeting to order at 1:35 pm.
2. **Roll Call** – Attendance noted above
3. **Secretary’s Report** – R. Williams made a motion to accept the minutes of the January 23<sup>rd</sup> and April 17<sup>th</sup> meetings. The motion was seconded by R. Vertefeuille.
4. **New Business** –
  - a. **Holiday Pay** – The policy was reviewed with discussion. S. Fillmore made a motion to accept the policy and forward it to the Board meeting in May. The motion was seconded by J. Aldrich.
  - b. **Attendance Policy** – The policy changes discussed at the April 2026 meeting were reviewed with discussion. J. Aldrich made a motion to accept the policy and forward it to the Board meeting in May. The motion was seconded by S. Fillmore.

The sick leave, vacation bid and pay out policies will be reviewed.

5. **Adjourn** – The meeting was adjourned at 2:04 p.m.

Respectfully Submitted,

Rachel M. Vertefeuille, Chair