

Member Towns: Ashford
Chaplin Columbia
Coventry Lebanon
Mansfield Scotland
Windham Willington



Windham Region Transit District

28 South Frontage Road
Mansfield Center, CT 06250
860-456-2223
www.wrtd.org

July 15, 2026

To: WRTD Board Members Chief Elected Officials Town Managers Town Clerks
Fr: WRTD Chair
Re: **Special meeting of the Windham Region Transit District at 2:00 p.m on Friday July 17, 2026
– Due to construction of our facility at 28 South Frontage Road, Mansfield, CT, all future
meeting will be held via Zoom**

Agenda

1. Call to Order
2. Roll Call
3. Approval/Changes to Agenda
4. Public Comment
5. Correspondence
6. Secretary's Report – Approval of June 26, 2026 Minutes
7. Old Business
 - a. HR Manager Opening
 - b. Operations Manager Opening
 - c. Board/Staff Retreat – September 12, 2026
 - d. Procurement Card Policy
8. New Business
 - a. Management Contract RFP – Set Kick-off Committee Meeting Date
9. Reports of Officers and Staff
 - a. Administrator's Report - Corrie Washington
 - b. UCONN Logistics - Andy Kelly
 - c. AVS – Tedisha Brooks
 - d. Operations Report – Corrie Washington
 - e. Maintenance Report - Brock Squires
 - f. Finance Report - Kerry Miskiewicz
 - g. Safety Manager's Report - Bailey Blanshard
 - h. Human Resources Report - Corrie Washington
 - i. Planner's Report - Philip Johnson
 - j. Chairman's Report – Rich Willimas
9. Board Members' Comments
10. Executive Session per Connecticut General Statutes (CGS) § 1-200(6)
11. Adjournment

Future Meetings:

- Personnel – August 21, 2026
- Board of Directors – August 21, 2026
- Board/Staff Retreat – September 12, 2026
- Board of Directors – September 16, 2026
- RFP Subcommittee - TBD

- Topic: WRTD July Board Meeting
 - Time: Jul 17, 2026 02:00 PM Eastern Time (US and Canada)
 - Join Zoom Meeting
 - <https://us06web.zoom.us/j/85893354027>
 - Meeting chat link
 - <https://us06web.zoom.us/launch/jc/85893354027>
 - Meeting ID: 858 9335 4027
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- One tap mobile
 - +13126266799,,85893354027# US (Chicago)
 - +16465588656,,85893354027# US (New York)
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- Join by SIP
 - 85893354027@zoomcrc.com
 - Join instructions
 - https://us06web.zoom.us/meetings/85893354027/invitations?signature=NdaDJuKVtLXCHT8Re6Um-L40CxxlzRnKPJ3_ZxMqWOY

Persons who require special accommodations or documentation in alternative formats under the Americans with Disabilities Act, or persons who require interpretation services (free of charge) should contact the WRTD office at (860)456-2223 at least two days prior to the meeting.

Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de interpretación (libre de cargo) deben comunicarse con WRTD a (860) 456-2223 al menos dos días antes de la reunión