Member Towns: Ashford
Chaplin Columbia
Coventry Lebanon
Mansfield Scotland
Windham Willington

Windham Region Transit District
28 South Frontage Road
Mansfield Center, CT 06250
860-456-2223
www.wrtd.org

October 13, 2026

WRTD SPECIAL BOD Meeting Agenda October 16, 2026
Hybrid Meeting Notice

To: WRTD Board Members Chief Elected Officials Town Managers Town Clerks
Fr: WRTD Chair
Re: **Special Board of Directors Meeting of the Windham Region Transit District will be held immediately following the Annual Meeting of the District to be held at 2:00 pm October 16, 2026, to be held at the UCONN Facilities Operations Building, large conference room, 25 LeDoyt Road, Storrs, CT 06269. (Parking is available in F lot via the PayByPhone app on your smartphone. The Facilities Operations Building is serviced by the HuskyGo red line)**

Zoom instructions and links are below the Agenda

Agenda

1. Call to Order
2. Roll Call
3. Approval/Changes to Agenda
4. Public Comment
5. Correspondence
6. Secretary's Report – Approval of September 18, 2026, Special Meeting Minutes
7. Old Business
    a. Board/Staff Retreat – September 12, 2026 – Action Items
    b. Procurement Card Policy
    c. Management Contract RFP
8. New Business
    a. Audit Status
9. Staff and Officers' Reports
    a. Administrator's Report - Corrie Washington
    b. UCONN Logistics - Andy Kelly
    c. AVS – Lucas Barrick
    d. Operations Report – Sonja Hills
    e. Maintenance Report - Brock Squires
    f. Finance Report - Kerry Miskiewicz
    g. Safety Manager's Report - Bailey Blanshard
    h. Human Resources Report – Aviva Walker
    i. Planner's Report - Philip Johnson
    j. Chairman's Report – Rich Willimas
9. Board Members' Comments
10. Executive Session per Connecticut General Statues (CGS) § 1-200(6)
11. Adjournment

Future Meetings:

- Board of Directors – November 20, 2026 – 2:00 pm
- Personnel Committee – November 20, 2026 – 1:30 pm

Topic: WRTD October Board Meeting
Time: Oct 16, 2026 02:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
https://us06web.zoom.us/j/86417368082?pwd=yLlJfRuUC4fOHyYLFkZI4IQdzlYKPy.1

Join and take notes
https://us06web.zoom.us/j/86417368082?pwd=yLlJfRuUC4fOHyYLFkZI4IQdzlYKPy.1&mynotes=on

Meeting chat link
https://us06web.zoom.us/launch/jc/86417368082

Meeting ID: 864 1736 8082
Passcode: 257794

One tap mobile

+16465588656,,86417368082#,,,,257794# US (New York)
+16469313860,,86417368082#,,,,257794# US

Join by SIP
• 86417368082@zoomcrc.com
Join instructions
https://us06web.zoom.us/meetings/86417368082/invitations?signature=5EdHcI5089kEAYSQ8I2v3x3GLNOw-T8MuTplxMjnC2k

Persons who require special accommodations or documentation in alternative formats under the Americans with Disabilities Act, or persons who require interpretation services (free of charge) should contact the WRTD office at (860)456-2223 at least two days prior to the meeting.
Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de interpretación (libre de cargo) deben comunicarse con WRTD a (860) 456-2223 al menos dos días antes de la reunión